

**APPLICATION FORM SET
FOR
NEHRU CENTRE EXHIBITION SPACE
HALL OF PROGRESS**

(Nehru Centre Registered under the Societies Registration – Act. 1860.)
Dr. Annie Besant Road, Worli, Mumbai – 400 018.
Tel: +912224964676/80 Ext: 139 Fax: +912224965857

To
Director (Finance & Administration)
Nehru Centre
Dr. Annie Besant Road,
Worli, Mumbai – 400 018.

Dear Sir,

Kindly grant me-us permission to use the Nehru Centre Exhibition space in the **HALL OF PROGRESS**

For _____

From _____ to _____

I/We have read the Rules and Regulations relating to the administration of the Exhibition space as stipulated by you and furnished to me/us separately and I/We hereby agree by them.

I/We also hereby agree and undertake to observe and perform all the rules and regulation of B.M.C. and also follow, all the legal formalities in connection with the area of Exhibition Hall. I/We here by state that I/We will not carry out any illegal or unlawful activity in the said Exhibition Hall. I/We hereby further agree to indemnify and keep indemnified the Nehru Centre as also its officials against any costs, charges, expenses, damages, claims or demands that may be suffered, borne or be made against them in view of the use of the said Exhibition Hall by me/us.

I/We herewith submit Bank Demand Draft No. _____ dt. _____

Drawn on _____ for Rs. _____

Being 25% /50% / 75% of the Maintenance Charges for booking of Exhibition Space, drawn in favour of Nehru Centre, Mumbai. I also undertaken to make further payments as stipulated in 7 (I) of the rules. Other payments of the remaining Maintenance Charges, General Security Deposit and Additional Security Charges Deposit for electricity, etc. by Demand Draft will be paid by me/us 5 working days (11.00 a.m. to 3.00 p.m) before moving into the Exhibition Hall Space.

I/We have noted that advance payment of Maintenance charges will be automatically forfeited if we cancel the confirmed booking of the Exhibition Space, irrespective of the fact whether I/We utilise the said Exhibition Space, or not except when my/our application is not accepted by Nehru Centre.

The relevant information as required by you is given as follows:

1. Name of Exhibition : _____
2. Exhibition Dates : Form _____ to _____
3. Exhibition Space to be booked : From _____ to _____
(both days inclusive)
4. Details of Exhibition giving aims and objectives : (Add detailed enclosure)

5. Space requirement : Hall of Progress
6. Electricity requirement : i) _____KW for lighting
ii) _____KW for power
connection required for _____

(Enclosure, if necessary)
7. Is admission free or by tickets :
8. Name of Institution company :
Organisation (Organising the
Exhibition)
i . Year of establishment
ii. List of previously organised
Exhibition with dated & place
9. Address & Telephone No. :
10. Applicant's full Name :
11. Applicant's Connection :
with the Organisation
Institution
12. Name of the Chairman/ :
President/Head of the
Exhibition Organisation
Institution, Company
13. Refund of G.S.D. :
(Indicate clearly in what
Name the refund of Balance
of G.S.D. to be made &
receipts of payments to be
issued by us).

The Director (Finance & Administration) of Nehru Centre will be informed about the final details of the Exhibition Programme 15 days before it starts.

I/We/am/are aware that the Nehru Centre's decision to accept or reject my/our application shall be final and binding on me /us.

Yours faithfully,

Date:

Signature of applicant

No. of enclosure

Name & Designation